

**SANDS TOWNSHIP SPECIAL MEETING
SANDS TOWNSHIP OFFICE COMPLEX
April 10, 2025**

1. **Call to Order and Pledge of Allegiance** – D. Walch called the meeting to order at 7:00 PM.
2. **Roll Call** – Justin Yelle, David Kallio, Darlene Walch, Lee Yelle and Carolyn Kerkela
Absent – None
Employees in Attendance: Randy Yelle, Pam Roberts, Karrie Heikes
Public in Attendance: Bob Kallio (via Zoom)
3. **Public Comment:**
None
4. **Agenda:** D. Walch moved, L. Yelle seconded, to approve the agenda with the addition of item 11i – Dumpster Replacement and 11j – Trash Truck Name. Ayes: 5 Nays: 0 Motion carried.
5. **Consent Agenda:** C. Kerkela moved, D. Walch seconded, to approve the Consent Agenda with the removal of the minutes. Ayes: 5 Nays: 0 Motion carried.
 - a. **Minutes:** Addressed Separately
 - i. **Treasurer's Report**
 - ii. **Accounts Payable/General Ledger** – General Fund Checks #39473 - #39548, including the electronic liability checks, for \$70,453.16, and the Tax Collection Checks #4084 - #4097 for \$45,876.33.
 - iii. **Budget Reports**
 - b. **Department/Committee Reports:** Accepted and placed on file.
 - i. **Fire Department**
 - ii. **Sanitation / MCSWMA** –
 - iii. **Zoning** –
 - iv. **Recreation Committee** – *No Report*
 - v. **Commission of Aging** – *No Report*
 - c. **Correspondence** –
 - i. **EAP Update**
 - d. **Miscellaneous** –
 - i. **UPSET Report**

Minutes of March 11, 2025 – L. Yelle moved, J. Yelle seconded, to adopt the minutes of March 11, 2025 with the noted clerical corrections. Ayes: 5 Nays: 0 Motion carried.

6. **Treasurer's Report– Checking Account Balances (as of March 31, 2025):**
General Fund \$499,262.31 **Trust & Agency** \$309.00 **Fire Fund** \$104,291.78
Ambulance Fund \$60,361.25 **Parks/Rec** \$55,113.62
Sanitation \$92,256.22 **Taxes** \$1,000.00 **Road Repair Fund** \$405,306.50

CD Totals:

Ambulance \$580,446.86 **Roads** \$512,438.13 **Fire Dept** \$48,225.14
General Fund \$1,258,305.39 **Parks & Rec** \$329,578.59 **Cemetery Trust** \$2,895.82

Money Markets:

Fire \$48,937.47 **Cemetery Perpetual Care** \$1,100.64
Road Repair Fund \$86,297.72 **General** \$173,209.51

ICS Money Markets

Fire \$176,145.08 **General** \$922,068.28

Ambulance \$137,893.33 **Parks & Rec** \$8,236.47

7. Clerk's Report –

- a. **Solar Reimbursement Update** – C. Kerkela gave an update on the progress.
- b. **Payroll / Earned Sick Time Act Update** – C. Kerkela gave an update
- c. **Recreation Update** – No Update
- d. **Vendors / Contracts Update** – C. Kerkela gave an update on changes in pricing on some vendor contracts.
- e. **UPSET Request** – C. Kerkela gave an update.
- f. **QuickBooks Subscription** – C. Kerkela moved, L. Yelle seconded, to approve paying the annual QuickBooks subscription fee of \$2,200. Ayes: 5 Nays: 0 Motion carried.

8. Supervisor's Report

- a. **RE-TRAC** – D. Walch gave an update.
- b. **Emergency Preparedness Pet/Animal Workshop** – D. Walch gave an update.
- c. **Inclement Weather Policy** – D. Walch noted some changes needed.

9. Old Business –

- a. **Sanitation SOPS & Documents (2nd Reading)** – C. Kerkela moved, L. Yelle seconded, to adopt the updated documents as presented. Ayes: 5 Nays: 0 Motion carried.
- b. **Property Survey Update** – R. Yelle gave an update.
- c. **Outdoor Facility Rental** – No update.
- d. **Draft Police Power Ordinance (2nd Reading)** – D. Walch moved, C. Kerkela seconded, to adopt Ordinance #60 regarding Subdivisions and Site Condominiums, with the noted clerical corrections. Roll call vote was unanimous.
- e. **Landfill Hauling Proposal (2nd Reading)** – Comments were gathered and will be given to Barb for updating.

10. New Business

- a. **EMS Amplified Stethoscope Purchase** – L. Yelle moved, C. Kerkela seconded, to approve the purchase of the stethoscope for \$299. Ayes: 5 Nays: 0 Motion carried.
- b. **Zoning Training** – C. Kerkela moved, D. Kallio seconded, to approve sending interested officials or staff members to the training in Marquette on May 14. Ayes: 5 Nays: 0 Motion carried.
- c. **Zoning Computer** – C. Kerkela moved, L. Yelle seconded, to approve up to \$1,300 for the purchase of a new computer for the Zoning Administrator. Ayes: 5 Nays: 0 Motion carried.
- d. **Scrap Tire Grant** – C. Kerkela and D. Walch gave an update.
- e. **2025 Road Projects** – D. Walch moved, C. Kerkela seconded, to approve the HMA road projects for 2025 for a total of \$471,100. Ayes: 5 Nays: 0 Motion carried.
- f. **MCTA Spring Banquet** – D. Walch moved, C. Kerkela seconded, to approve sending those interested in attending the banquet, and to approve bringing a \$25 gift. Ayes: 5 Nays: 0 Motion carried.
- g. **Mutual Aid Box Alarm System (MABAS)** – D. Kallio moved, C. Kerkela seconded, to approve entering into the Mutual Aid Box Alarm System (MABAS) as recommended by the Fire Chief and the Department. Ayes: 5 Nays: 0 Motion carried.
- h. **Superior Trade Zone Membership** – D. Walch moved, J. Yelle seconded, to approving paying the \$500 annual membership to the Superior Trade Zone. Ayes: 4 Nays: 1 Motion carried.

- i. **Dumpster Replacement** – C. Kerkela moved, L. Yelle seconded, to approve paying \$1138 for the replacement of a dumpster damaged by our sanitation department. Ayes: 5 Nays: 0 Motion carried.
- j. **Trash Truck Name Suggestions** – After discussion and input from the Sanitation crew, *Sandy the Teal Titan* was chosen as the name for the new garbage truck.

11. Public Comment – None

12. Adjournment – D. Walch adjourned the meeting at 8:27 PM.

Carolyn Kerkela, Clerk

Darlene Walch, Supervisor