

**SANDS TOWNSHIP REGULAR MEETING
SANDS TOWNSHIP OFFICE COMPLEX
February 13, 2024**

1. **Call to Order and Pledge of Allegiance** –D. Walch called the meeting to order at 7:00 PM.
2. **Roll Call** –Lee Yelle, David Kallio, Darlene Walch, Justin Yelle and Carolyn Kerkela
Absent – None
Employees in Attendance: Randy Yelle, Tom Wahlstrom, Pamela Roberts
Public in Attendance: Karrie Heikes, Andrea Ingmire, and Bob Kallio (via Zoom)
3. **Public Comment:**
Andrea Ingmire, Peter White Public Library, gave an update on the library and its programming, planned projects, updates, and usage. A 2023 Community Report is available.
4. **Agenda:** D. Walch moved, C. Kerkela seconded, to approve the agenda with additions of 10n– New Fire Department Member and 10o – Fire Department Radio Purchase, and to move item 10i – Library Services Contract with PWPL, to right after the Consent Agenda. Ayes: 5 Nays: 0 Motion carried.
5. **Consent Agenda:** L. Yelle moved, D. Kallio seconded, to approve the Consent as presented. Ayes: 5 Nays: 0 Motion carried.
 - a. **Minutes:** January 9, 2024 Regular Meeting minutes approved as presented.
 - b. **Financial Reports**
 - i. **Treasurer’s Report**
 - ii. **Accounts Payable/General Ledger** – General Fund Checks #38450 - #38505, including the electronic liability checks, for \$35,676.96, Trust & Agency checks #38494 - #38495 for \$351.00, Road Millage check #2069 for \$24,683.36, and Tax Collection Checks #3918 - #3938 for \$1,282,723.40, approved as presented.
 - iii. **Budget Reports**
 - c. **Department/Committee Reports:** Accepted and placed on file.
 - i. **Fire Department**
 - ii. **Sanitation / MCSWMA –**
 - iii. **Zoning –**
 - iv. **Commission of Aging**
 - d. **Correspondence –**
 - i. Letter from Representative Jenn Hill re: Renewable Energy Bills
 - ii. West Branch Township Master Plan Update Notice
 - e. **Miscellaneous –** None
- 10i. **Library Services Contract with Peter White Public Library** – D. Walch moved, J. Yelle seconded, to approve renewing the agreement between the Library and Sands Township for a period of 8 years, beginning January 1, 2024 through December 31, 2031. Ayes: 5 Nays: 0 Motion carried.
6. **Treasurer’s Report– Checking Account Balances (as of January 31, 2024):**

General Fund	\$223,488.13	Trust & Agency	\$0.00	Fire Fund	\$84,844.72
Ambulance Fund	\$33,792.09	Parks/Rec	\$13,223.24		
Sanitation	\$61,852.62	Taxes	\$1,829.58	Road Repair Fund	\$391,45.88

CD Totals:

Ambulance \$550,203.45 **Roads** \$276,435.98 **Fire Dept** \$45,885.60
General Fund \$1,206,734.39 **Parks & Rec** \$311,601.74

Money Markets:

Fire \$48,683.15 **Cemetery Perpetual Care** \$3,746.40
Road Repair Fund \$86,189.99 **General** \$171,707.48

ICS Money Markets

Fire \$80,276.44 **General** \$813,917.43
Ambulance \$95,768.71 **Parks & Rec** \$13,978.85

L. Yelle moved, C. Kerkela seconded, to allow the Treasurer to open CDs at Huntington Bank for investment of some of the balance in the Road Millage checking fund. Ayes: 5
Nays: 0 Motion carried.

7. Clerk's Report –

- a. **Election Update** – C. Kerkela gave an update; early voting begins Saturday
- b. **Budget Amendments** – C. Kerkela moved, L. Yelle seconded, to approve increasing expenses in the Elections line item of the General Fund by \$5,000, for a total of \$12,000, and to take that money from the Ambulance expenses, lowering the budgeted amount to \$19,000. Ayes: 5 Nays: 0 Motion carried.
C. Kerkela moved, D. Kallio seconded, to approve paying the bill to Spectrum Printers for \$1004.68 for the printing and mailing of early voting notices. Ayes: 5 Nays: 0 Motion carried.

8. Supervisor's Report

- a. **Electronics Recycling**- No report.
- b. **Savion Solar Project** – No update.
- c. **425 Agreement with Marquette Township** – No update.
- d. **Pelissier Lake Drainage** – D. Walch has drafted a memo to send to the County Drain Commissioner with background information on the issue and the request for a proposal on costs of an engineered study.

9. Old Business –

- a. **Street Light Request** – D. Walch moved, C. Kerkela seconded, to approve the streetlight request along County Road 480 at the recommendation of the Marquette County Road Commission. Ayes: 5 Nays: 0 Motion carried.
- b. **MCSWMA – Miller/Canfield Bond** – R. Yelle gave an update; No action at this time.

10. New Business

- a. **Medicare Ground Ambulance Data Collection System** – C. Kerkela gave an update.
- b. **Active911 Renewal** – C. Kerkela moved, D. Kallio seconded, to approve \$325 to renew the Active911 subscription for another year, and to approve recurring renewals until the service is no longer valuable to the Fire Department and EMS. Ayes: 5 Nays: 0 Motion carried.
- c. **EMS Sensor Purchase** – C. Kerkela moved, J. Yelle seconded, to approve the purchase of the sensor requested by the ambulance department for \$5,999.99. Ayes: 5 Nays: 0 Motion carried.
- d. **Fire Department Lighting on Truck #2129** – C. Kerkela moved, L. Yelle seconded, to approve the additional lighting on truck #2129 and pay the bill to Driven Sound & Security for \$2,566.50, with the majority of the money coming from the Marquette

County Pigs n Heat donation and the remainder from the Fire Fund. Ayes: 5 Nays: 0
Motion carried.

- e. **FY '24 – '25 Wages** – L. Yelle moved, D. Kallio seconded, to approve the proposed wages for the upcoming fiscal year based on a 3.2% Cost of Living increase. Ayes: 5 Nays: 0 Motion carried.
- f. **Election Inspector Wages** – C. Kerkela moved, L. Yelle seconded, to adopt the State of Michigan recommendations for election inspector wages of \$15/hour for inspectors and \$17/hour for Chairperson, beginning with the upcoming February Presidential Primary election cycle. Ayes: 5 Nays: 0 Motion carried.
- g. **Salary Resolutions** –
 - Resolution 02132024S, Resolution to Establish Township Officials Salary** – C. Kerkela moved, L. Yelle seconded, to approve the Resolution as written. Roll call vote was unanimous.
 - Resolution 02132024T, Resolution to Establish Township Officials Salary** – J. Yelle moved, D. Kallio seconded, to approve the Resolution as written. Roll call vote was unanimous.
 - Resolution 02132024C, Resolution to Establish Township Officials Salary** – L. Yelle moved, D. Kallio seconded, to approve the Resolution as written. Roll call vote was unanimous.
 - Resolution 02132024Trustee, Resolution to Establish Township Officials Salary** – L. Yelle moved, C. Kerkela seconded, to approve the Resolution as written. Roll call vote was unanimous.
- h. **Resolution #02132024 PE** – C. Kerkela moved, L. Yelle seconded, to adopt the Resolution and updated Poverty Exemption guidelines as presented. Role call vote was unanimous.
- i. **Addressed Above**
- j. **Flooring for Office Building** – D. Walch moved, J. Yelle seconded, to accept the quote from McCabe's for new carpeting in the Township office building for \$11,197.73. Ayes: 5 Nays: 0 Motion carried.
- k. **Pickleball / Gym Rental Issues** – No action at this time; proposal for next meeting.
- l. **Transfer Station Hauling Proposal Request** – will be sent to local haulers
- m. **Property Clean Up Request** – L. Yelle moved, D. Kallio seconded, to authorize the Zoning Department to move forward with seeking a court order for clean-up of the Caron properties. Ayes: 5 Nays: 0 Motion carried.
- n. **New Fire Department Member** – C. Kerkela moved, J. Yelle seconded, to accept the Fire Department's recommendation and approve Levi Letulip as a member of the department, pending appropriate background checks. Ayes: 5 Nays: 0 Motion carried.
- o. **Fire Department Radios** – C. Kerkela moved, L. Yelle seconded, to approve the purchase of 3 Motorola radios for \$16,482, which was originally part of a grant request for 5 radios and will be paid for from KBIC 2% grant money. Ayes: 5 Nays: 0 Motion carried.

11. **Public Comment** – None

12. **Adjournment** – D. Walch adjourned the meeting at 8:33 PM.

Carolyn Kerkela, Clerk

Darlene Walch, Supervisor